

CJ 490 INTERNSHIP

EVERYTHING STUDENTS NEED TO KNOW



DEADLINES

STUDENTS MUST SUBMIT THEIR APPLICATIONS TO ENROLL PRIOR TO THE DEADLINE DATES*

August 9, 2021

January 4, 2022

May 17, 2022

August 8, 2022

*Two weeks prior to the beginning of the semester they wish to enroll (fall, spring or full summer semesters).

WANT SOME HELP ON FINDING AN INTERNSHIP?



REACH OUT TO THE UM CAREER CENTER

<https://career.olemiss.edu/internships/>

STEP ONE

Student decides what type of internship sites matches her emphasis area and future plans, and when she would like to enroll in the CJ 490 course.
**Recommended that students enroll in CJ 490 in their Junior year.

STEP TWO

We recommend that student reach out to internship sites that interest her no later than *4 months* prior to her goal semester. If interested in a federal internship, that should be *one year*.

STEP THREE

Student should approach the internship site search with the same care as if she was applying for a job. Stay professional and take notes about the process. Many sites will need follow-up or request additional details from the student/applicant.

STEP FOUR

Once an internship site has agreed to sponsor an intern, she needs the site to

- 1) Provide information about the site and the supervisor that will be used to complete the application for enrollment in the course, and
- 2) complete the CJ department's Internship Learning Agreement.

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STEP FIVE

Student will complete the application to be enrolled in CJ 490. The link to the application is located on the CJ 490 website. When completing the application, the student must provide details about the site, the supervisor, and attach the completed Internship Learning Agreement and any other required documentation.

<http://legalstudies.olemiss.edu/internship/cj-490-internship/>

STEP SIX

The CJ 490 Internship Coordinator will review the application & respond via email

(1) requesting additional information about the site or

(2) approving student's request to enroll in the Internship course.

If you do not receive an email within 7 days, follow up at annek@go.olemiss.edu

IMPORTANT REMINDER: Students **CAN NOT** enroll themselves into the course.

STEP SEVEN

The CJ department will enroll students in the course once the enrollment period opens.

Check your course schedule to verify you were added to the course.

FOR YOUR INFORMATION

- Students should apply to Federal agencies at least *one year* before they plan to enroll in CJ 490.
- Students should apply to state and local agencies at least *4 months prior*, earlier is better as Oxford area is highly competitive.
- Students are not limited to law enforcement, they can apply to intern at other agencies, but they will have to complete the "Request to Intern at an Alternative Site form" and explain how that site meets the criteria of the course or meshes with their future plans.